

**RESOLVE UK MEDIATOR APPLICATION FORM**

Please complete as appropriate to the best of your ability

**Key Case Features**

|  |  |
| --- | --- |
| **Proposed Mediation Date/**  **Timescale** |  |
| **Existing Court Proceedings/**  **Are proceedings stayed for mediation?** |  |
| **Number of Parties** |  |
| **Nature of Dispute**  (short description) |  |
| **Value of Claim** |  |
| **Value of any Counterclaim** |  |
| **Other Remedies Claimed** |  |
| **Special Requirements/**  **Case Features** |  |
| **Proposed Venue/**  **Location of Mediation** |  |

**Party A & Solicitor Details**

|  |  |
| --- | --- |
| **Party Name** |  |
| **Party Address**  (Include Party Tel Mob & E-mail below if no solicitor) |  |
| **Solicitor acting** |  |
| **Law Firm** |  |
| **Law Firm Address** |  |
| **Solicitor Tel** (Party Tel) |  |
| **Solicitor Mob** (Party Mob) |  |
| **Solicitor E-Mail** (Party E) |  |
|  |  |
| **Anticipated number of mediation attendees** |  |

**Party B & Solicitor Details**

|  |  |
| --- | --- |
| **Party Name** |  |
| **Party Address**  (Include Party Tel Mob & E-mail below if no solicitor) |  |
| **Solicitor acting** |  |
| **Law Firm** |  |
| **Law Firm Address** |  |
| **Solicitor Tel** (Party Tel) |  |
| **Solicitor Mob** (Party Mob) |  |
| **Solicitor E-Mail** (Party E) |  |
|  |  |
| **Anticipated number of mediation attendees** |  |

**(Continue with other parties as required)**

**I/We hereby apply for the appointment of a Mediator in relation to the above dispute.**

**I/We agree that the mediator’s fees will be shared equally between the parties in the absence of separate agreement.**

**………………………………………………………………………….**

**(Name)**

**Date ………………………………**

**Complete in Word format and then**

**E-Mail to:** [**resolve@resolveukmediation.co.uk**](mailto:resolve@resolveukmediation.co.uk)

The full mediation fees which are agreed are payable 7 days before the date appointed for the mediation.

Parties are responsible for delivering the Core Bundle of Documents, Confidential Briefing Notes and any Position Statements (if required) to the Mediator in good time.

Resolve UK and the nominated Mediator reserve the right to charge for any preparatory work in the event that the mediation is cancelled.

**Resolve UK**

Summerlands House, Botley Road, Curdridge, Southampton, Hampshire, SO32 2DS